

From: Jack Spiegler
Sent: 30 April 2021 09:54
To: Pater Anna: H&F
Cc: Tilly Burton
Subject: Re: Your Licensing Application: 41-43 Parsons Green Lane

Hi Anna

I confirm that your conditions are agreed.

Many thanks
Jack

Jack Spiegler
Thomas & Thomas Partners LLP

On 29 Apr 2021, at 13:15, Pater Anna: H&F <Anna.Pater@lbhf.gov.uk> wrote:

Hello Jack,

Thank you for your email and the additional description of measures that the applicant plans to take to meet the Public Safety objective.

This is sufficient and I will not be lodging a representation on this occasion.

Could you please respond to my previous email and state if you agree to the two conditions to be added to the licence (agreeing not to operate the bar under these conditions are fulfilled).

Kind regards,

Anna

Anna Pater
Environmental Health Officer
Health and Safety
Hammersmith and Fulham Council

From: Jack Spiegler
Sent: 28 April 2021 15:24
To: Pater Anna: H&F
Cc: Tilly Burton
Subject: Re: Your Licensing Application: 41-43 Parsons Green Lane

Dear Anna

Thank you for your email.

I will pass your comments to my client. I confirm that licensable activities are not yet being provided at the premises. The applicant is preparing the premises for licensable activities in anticipation of (hopefully) the licence being granted. As part of that process, the fire risk assessment is being updated and the matters you raise in your email will be addressed.

The general licence conditions were taken from the London Borough of Hammersmith and Fulham's pool of model conditions. So far as I could see, there were no specific public safety conditions in that document. However, please do let me know if there is anything in particular you would like to see.

More generally speaking, the applicant will:

1. Ensure the fire risk assessment is updated. As previously stated, the fire risk assessor was already booked in to update the existing fire risk assessment in light of the current proposals.
2. Action the points raised in your email, including the electrical safety certification.
3. Ensure compliance with health and safety legislation and food hygiene regulations.
4. Ensure all staff are comprehensively trained on the premises health and safety practices, food hygiene procedures and evacuation procedures.
5. Ensure that the fire alarm system is regularly checked and maintained.
6. Ensure all fire extinguishers and other fire safety equipment are maintained and not allowed to expire.
7. Regularly update and review all public safety policies and procedures.
8. Take on board any specific advice you or your colleagues may have in relation to the public safety licensing objective.
9. Comply with any capacity limit recommended by the fire risk assessment and fire strategy to prevent overcrowding.

10. Ongoing consideration for the needs of disabled people and appropriate provisions.
11. Not provide any special effects.
11. Maintain an incident log.
12. Risk assess any private functions or events, for example a product launch or private booking.
13. Ensure staff help customers when leaving the premises to ensure they get home safely.
14. Maintain regular dialogue with the local community – the applicant has already contacted local residents in advance of submission.

Please note that none of the above are proposed as licensed conditions, they are an outline of measures the applicant will take as requested in your email.

I am sorry I did not get back to you about Monday's visit. I have been on leave.

[Please let me know some alternative dates that work for you and I will arrange a site meeting.](#)

Finally, I am taking instructions on your proposed conditions but expect these can be agreed.

Thank you and kind regards

Jack

From: Pater Anna: H&F
Sent: 27 April 2021 12:47
To: Jack Spiegler; Tilly Burton
Cc: Dimitriou Maria: H&F
Subject: FW: Your Licensing Application: 41-43 Parsons Green Lane

Dear Jack and Tilly,

Further to my email below, please see a content of 2 conditions that would be added by the licensing team, should the licence be granted (subject to a satisfactory submission of your Public Safety objective measures by tomorrow):

- 1. The premises shall not operate until;**
 - **A pre-opening inspection by an authorised officer of the Council has been undertaken at the premises; and**
 - **Written confirmation that the premises is safe for members of the public to access has been submitted to the licence holder. This written confirmation shall be made available to authorised officers on the Council upon request.**

- 2. A public safety management plan shall be implemented. The plan shall be made available to authorised officers of the Council and shall include:**
 - **A Fire Safety Policy, a Risk Assessment together with evacuation and escape plan including all premises using the shared evacuation route.**
 - **Staff training records, including all employees using the shared evacuation route.**
 - **Statutory certificates for utilities.**

Please acknowledge receipt of this e-mail and whether you are in agreement with the conditions above.

Kind regards,
Anna

Anna Pater
Environmental Health Officer
Health and Safety
Hammersmith and Fulham Council

From: Pater Anna: H&F
Sent: 27 April 2021 12:38
To: Jack Spiegler
Cc: Tilly Burton
Subject: RE: Your Licensing Application: 41-43 Parsons Green Lane

Dear Jack and Tilly,

Thank you for your email and the additional attached documentation.

I have reviewed your application file now and I have the following comments:

- 1) Your Electrical Safety Certificate does not have any comments in the 'Existing Installation' assessment box, stating that this is 'not applicable'. Can you please explain the reason for this – usually this box should be populated with comments, in the very least stating that the condition of the installation was found satisfactory.
- 2) You have listed a number of general licence conditions in your application but did not include a specific operating schedule to demonstrate how you are planning to meet the Public Safety objective. As per our licensing policy (link included in the previous email), it is expected that the applicant addresses each of the licensing objectives separately, listing concrete measures that they are planning to take to meet it. As such, this part of the application is still outstanding and I cannot accept it in its current format unless it is suitably supplemented. We do not expect you to devise license conditions by yourself but just to elaborate on how you are going to meet the objectives- this can be in a form of a narrative or bullet points.
- 3) You have provided a previous fire safety risk assessment and evacuation plan but your current fire safety risk assessment is outstanding. You stated that it would be completed in the next couple of weeks. The premises should not operate unless a new risk assessment is completed and submitted to the Council for a review.
- 4) Although I have requested to visit the premises this Monday (yesterday), I received no response from you to confirm the visit. As such, I would request that the licensable activities do not commence until such an inspection is conducted and the premises are deemed as safe for the public and for the intended licensable activity.

At the moment, the most urgent part of your application is giving your detailed comments on the Public Safety objective. Unless these are submitted by tomorrow and deemed as satisfactory, I will have to lodge a Public Safety representation with the Licensing sub-committee.

Please do not hesitate to contact me if you wish to discuss the content of this email and make arrangements for a visit to the premises you represent in this application.

Kind regards,

Anna Pater
Environmental Health Officer
Health and Safety
Hammersmith and Fulham Council